



POSITION DESCRIPTION

Lived and Living Experience Engagement Lead

Employment status:	Permanent Part-time (3 days per week)
Reporting lines:	The position will <ul style="list-style-type: none">• report to the Health Promotions Manager• work alongside and collaboratively with an experienced and diverse team and people with lived and living experience
Remuneration	Commensurate with responsibilities of position and experience of candidate. Access to the tax benefits of salary packaging. Mobile phone allowance provided
Location:	The position is based at LiverWELL, 15 Gracie Street, North Melbourne, with flexibility to work from home by agreement. Work may be required at other locations from time to time and as agreed.

About LiverWELL

For over 30 years LiverWELL (incorporating Hepatitis Victoria) has been the peak Victorian community-based organisation working for people affected by, or at risk of, viral hepatitis. Our long-term strategy builds on this critical work and broadens our scope to improve liver health outcomes for all Australians.

Untreated viral hepatitis is a contributor to increasing rates of liver disease and liver cancer, one is the fastest growing cause of cancer death in Australia. The condition is poorly understood, and many people do not receive a diagnosis until it is too late. But if diagnosed early, liver disease can be treated and cancer prevented.

LiverWELL collaborates with a broad spectrum of community, health sector, research and government organisations to:

- Raise awareness of liver disease and help prevent the transmission and impact of viral hepatitis by increasing community awareness, developing sector capability, and fighting stigma and discrimination
- Improve access and referral to quality information, care, treatment and support especially for vulnerable and at-risk communities,
- Support people with lived experience of viral hepatitis and liver disease to actively participate in solutions, ensuring that their voice informs responses to viral hepatitis and liver disease,
- Advocate, collaborate and mobilise collective action to eliminate viral hepatitis and drive a stronger response to the challenges of viral hepatitis and liver disease in our community.

We are driven by the voices of people with lived experience of liver disease and hepatitis. The priority populations we support include:

- Culturally and linguistically diverse communities

- Aboriginal and Torres Strait Islander people
- People who inject drugs
- People in custodial or post custodial settings
- People at risk of acquiring liver disease
- People needing increased access to management and care for liver disease

Our Vision

Liver Health for all

Our Values

- *Respect*: we respect all people affected by liver disease, promoting dignity and challenging stigma and discrimination
- *Inclusion*: we seek to understand and value the diverse circumstances and cultures of the people and communities with whom we work
- *Collaboration*: we work in partnership with those affected by liver disease and with others who share our values and aim
- *Impact*: we strive for maximum impact, building on evidence, being innovative and driving change to achieve better liver health

ROLE PURPOSE

Supporting people with lived experience of viral hepatitis and liver disease to actively participate in solutions has always been core to our work; but we recognise there is more that we can do. We are investing in developing a comprehensive lived experience engagement framework and set of principles to underpin deeper and more effective engagement. This role is an exciting opportunity for you to help embed the voices of people with lived and living experience so that they inform the breadth of our responses to and our advocacy for viral hepatitis and liver disease.

In this role you will;

- Lead the development of plans for embedding the lived experience framework and principles across LiverWELL's work with management support and input from the team.
- Expand and maintain supportive relationships with people with lived experience of viral hepatitis and liver disease.
- Work alongside colleagues, identifying opportunities to more deeply engage people with lived experience across LiverWELL's health promotion, advocacy and engagement activities.
- Bring a deep understanding of and commitment to the value of embedding the insights of people with lived experience into the organisation as we learn and deepen our practice.

KEY RESPONSIBILITIES

With a new framework in development, this role will support deeper integration of lived experience across the design and delivery of health promotion, advocacy and engagement programs and initiatives. This will be an iterative process to improve and enhance the perceptions and experiences of our partners, stakeholders, supporters and communities.

Lived Experience Framework and principles:

- Embed the lived experience framework and principles across LiverWELL's work, with management support and input from the team.
- Work with HP, communications and government engagement team to identify opportunities for engaging people with lived experience in;
 - design, development and delivery of health promotion activities/initiatives
 - community and health workforce events, health sector events
 - design, development and delivery of health promotion resources and information
 - participating/speaking at external stakeholder events
 - contributing to advocacy and policy initiatives to contribute lived experience perspectives

Lived Experience Committees

LiverWELL has an established Lived Experience Advisory Committee for people with lived experience of viral hepatitis. It is anticipated that the new Framework will identify opportunities to build on and extend the remit of this committee, and possibly to recruit additional members. Given the diversity of the experiences of people living with Hepatitis C and Hepatitis B, over time, distinct Committees may be established. A new committee will be established for people living with chronic liver disease, the design of which will be informed by the Framework and principles.

This role will participate in these developments with key management support from across the organisation, including from the CEO. Likely responsibilities will include;

- Support with recruitment, promotion, and training for people with viral hepatitis and liver disease to enable them to participate in committees
- Providing clarity as to the range of activities in which participants may engage, and relevant expectations
- Providing clear, comprehensive and accessible onboarding and operational policies and processes to support their engagement
- Support and management for LiverWELL's lived experience committees including development of annual plan, scheduling and organising meetings, agendas and actions.
- Contribute to the development of mechanisms for:
 - promoting, supporting and measuring the effectiveness of lived experience input in relation to the delivery of organisational strategic outcomes,
 - obtaining and assessing feedback from committee members to inform ongoing continuous learning and improvement.

General

- Abide by LiverWELL's policies and procedures and demonstrate LiverWELL's values.
- At all times maintain confidentiality of information about service users, members, staff, volunteers and other personnel.
- Contribute to the development, implementation and evaluation of the organisation's strategic goals and associated activities

- Consulting and liaising with and maintaining relationships with key relevant internal and external stakeholders
- Participate in external stakeholder events, as required
- Undertaking other duties as agreed.

6. KEY SELECTION CRITERIA

Essential

- Relevant qualifications in community development, lived experience engagement and/or health promotion in community settings.
- Proven experience of working sensitively and productively with people with lived and living experience, together with deep understanding of the multiple and diverse complexities they may be negotiating
- Demonstrated experience of addressing the complexities and challenges of stigma and discrimination as barriers to equitable access to and participation in health services
- Experience in developing, monitoring and evaluating community led engagement and development initiatives and programs.
- Creative and highly collaborative; enjoys generating and testing ideas with diverse groups and teams.
- Positive, flexible, adaptable and resourceful with the ability to work under own initiative as well as with colleagues and external stakeholders
- Strong written and oral communication and presentation skills.
- Highly organised, and able to prioritise and manage multiple projects
- Willingness and ability to develop an understanding of the impact and complexities of viral hepatitis and liver disease.
- A willingness to obtain a National Police Record Check and a Victorian Working with Children Check. *Please note: having a police record will not automatically preclude you from being considered for this role. Please speak with us should you have any concerns.*

Desirable

- Experience of working in Viral Hepatitis or Blood-borne Virus sector will be highly regarded
- Experience in clinical, health and/or NFP sector, in particular experience working with marginalised communities
- A driver's licence current for the State of Victoria.

GENERAL INFORMATION

LiverWELL is committed to cultural diversity in the workplace and is an equal opportunity employer. People affected by viral hepatitis, Aboriginal and Torres Strait Island people, people from a culturally and linguistically diverse background and people with experience working with those communities are encouraged to apply.

To apply: Please send your CV and covering letter stating how you meet the key selection criteria to Emma Pereira: emma@emmapereiraco.com by 22 May 2025.