



POSITION DESCRIPTION

Lived and Living Experience Engagement Lead

Employment status:	Permanent Part-time (3 days per week)
Reporting lines:	The position will <ul style="list-style-type: none">• report to the Health Promotions Manager• work collaboratively across a diverse and experienced team and with people with lived and living experience
Remuneration	Commensurate with responsibilities of position and experience of candidate. Access to the tax benefits of salary packaging. Mobile phone allowance provided.
Location:	The position is based at LiverWELL, 15 Gracie Street, North Melbourne, with flexibility to work from home by agreement. Work may be required at other locations from time to time and as agreed.

About LiverWELL

For over 30 years LiverWELL (incorporating Hepatitis Victoria) has been the peak Victorian community-based organisation working for people affected by, or at risk of, viral hepatitis. Our long-term strategy builds on this critical work and broadens our scope to improve liver health outcomes for all Australians.

Untreated viral hepatitis is a contributor to increasing rates of liver disease and liver cancer, one of the fastest growing cause of cancer death in Australia. The condition is poorly understood, and many people do not receive a diagnosis until it is too late. But if diagnosed early, liver disease can be treated and cancer prevented.

LiverWELL collaborates with a broad spectrum of community, health sector, research and government organisations to:

- Raise awareness of liver disease and help prevent the transmission and impact of viral hepatitis by increasing community awareness, developing sector capability, and fighting stigma and discrimination
- Improve access and referral to quality information, care, treatment and support especially for vulnerable and at-risk communities,
- Support people with lived experience of viral hepatitis and liver disease to actively participate in solutions, ensuring that their voice informs responses to viral hepatitis and liver disease,
- Advocate, collaborate and mobilise collective action to eliminate viral hepatitis and drive a stronger response to the challenges of viral hepatitis and liver disease in our community.

Our Vision

Liver Health for all

ROLE PURPOSE

People with lived and living experience have long been central to informing how we work and what we do. Over time the communities we support and the work we do has evolved and we have recognised the opportunity and the need to review and deepen our practice; there is more that we can do. We have invested in the development of a comprehensive Lived Experience Engagement Framework and set of principles to guide deeper and more effective engagement. This will ensure that we champion people with lived experience of viral hepatitis and liver disease to authentically and actively participate in solutions.

In this newly defined role, you will

- bring your deep understanding and commitment to meaningful lived experience engagement to an organisation committed to this practice
- Implement our newly developed lived experience engagement framework, with support from management and guided by an implementation plan
- Collaborate with colleagues to identify opportunities to engage people with lived experience across LiverWELL's health promotion, advocacy and engagement activities-
- Lead the development of new and expansion of existing lived experience groups, maintaining supportive relationships with people with lived experience

KEY RESPONSIBILITIES

At LiverWELL deepening and embedding the perspectives of people with lived experience is everyone's work, and this role will be key to facilitating this. In this role you will be the custodian of LiverWELL's Lived Experience Framework, facilitating and enabling the integration of lived experience engagement into the design and delivery of our health promotion, advocacy and engagement programs.

In doing so you will support the strengthening of our organisational capability and contribute to a culture where lived experience is deeply valued and embraced.

This will be a collaborative and iterative process to enhance the experiences of our partners, stakeholders, supporters and communities and increase the impact of our work.

Our new framework sets out a spectrum across which people with lived experience will be able to engage in and with our work, as well as a number of diverse lived experience communities. This will include enhancing well established engagement activities, as well as identifying and designing new activities with the team. In this role you will:

Coordinate and facilitate

- A high-level implementation plan for the framework is in development and you will lead the development of a 12-month operational plan for the organisation. You will work closely with team members to identify opportunities to engage people with lived experience across a range of activities. This will include:
 - identifying priority activities with the team, partners and stakeholders to leverage existing strengths and activities as well as enhancing and creating new opportunities
 - with management support, identifying and planning resource requirements
 - developing evaluation activities and determining learning plan and approach

Lead:

- You will lead on
 - the recruitment and onboarding of people with lived experience across different communities
 - coordinating training and capability building of people with lived experience across agreed priorities
 - managing and supporting the lived experience speaker program
 - support and enhancement of Lived Experience Advisory Committees including development of annual plan, scheduling and organising meetings, agendas and actions-
 - ongoing reflection, evaluation and sharing of insights to continuously improve and grow organisational capability, outcomes and impact

General

- Abide by LiverWELL's policies and procedures and demonstrate LiverWELL's values.
- At all times maintain confidentiality of information about service users, members, staff, volunteers and other personnel.

- Contribute to the development, implementation and evaluation of the organisation's strategic goals and associated activities.
- Participate in external stakeholder events, as required.
- Undertaking other duties as agreed.

6. KEY SELECTION CRITERIA

Essential

- Proven experience of working sensitively and effectively with people with diverse lived and living experience.
- Demonstrated experience of addressing the complexities and challenges of stigma and discrimination as barriers to equitable access to and participation in health services.
- Experience in facilitating end to end lived experience engagement initiatives, including preparation, support and debriefing for individuals engaged.
- Understanding of safe and sensitive engagement practices, including privacy and confidentiality obligations.
- Able to motivate and energise stakeholders around a common goal.
- Creative and highly collaborative; enjoys generating and testing ideas with diverse groups and teams.
- Positive, flexible, adaptable and resourceful with the ability to work under own initiative as well as with colleagues and external stakeholders.
- Strong written and oral communication and presentation skills.
- Highly organised, and able to prioritise and manage multiple projects.
- Willingness and ability to develop an understanding of the impact and complexities of viral hepatitis and chronic liver disease.
- Experience in clinical, health, community and/or NFP sector, in particular experience working with marginalised communities.
- A willingness to obtain a National Police Record Check and a Victorian Working with Children Check.
Please note: having a police record will not automatically preclude you from being considered for this role. Please speak with us should you have any concerns.

Desirable

- Relevant qualifications in community development, lived experience or community engagement and/or health promotion in community settings.
- A driver's licence current for the State of Victoria.

GENERAL INFORMATION

LiverWELL is committed to cultural diversity in the workplace and is an equal opportunity employer. People affected by viral hepatitis, Aboriginal and Torres Strait Island people, people from a culturally and linguistically diverse background and people with experience working with those communities are encouraged to apply.